



**BOISE WARM SPRINGS WATER DISTRICT**  
2440 Old Penitentiary Road  
Boise, Idaho 83712  
208-342-3162

**Meeting Minutes**  
**Regular Meeting**

**Wednesday 05/14/2025**

**Meeting Called to Order at: 5:34 by Scott Peterson**

**ROLL CALL & ADOPTION OF AGENDA**

<b>Name</b>	<b>Board/Employee/Guest</b>	<b>Present</b>	<b>Absent</b>
S. Peterson	Chair	X	
	Vice Chairman	-	
P. Miranda	Board Member	X	
S. Hatfield	Board Member	X	
B. Hirai	Board Member	X	
S. Sawyer	Board Member	X	
J. McCollum	Treasurer		<b>Absent</b>
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Shelley Franklin	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	X	
Bruce Smith	Counsel	X	
Ritch Noble	Guest	X	

**I. APPROVAL of Meeting Minutes from 04/16/2025 All in favor, none opposed**

<b>Board Member</b>	<b>Officer Position</b>	<b>Motion</b>	<b>Vote</b>	<b>Other</b>
S. Peterson	Chair		Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	<b>Absent</b>

II. FINANCIAL REPORTS – ACTION ITEM

- a. Cash Flow Summary – No longer needed.
- b. Profit & Loss
- c. YTD Budget Summary Sheet
- d. Previous Month’s Transactions – Only include if there is a change.
- e. Current Month’s Checks and Deposits

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM. All in favor – none opposed.

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1st	Y / N / Abstain	
	Vice Chair		-	
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member	2nd	Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	<b>Absent</b>

III. MANAGER’S REPORT

- 1. Orifice fittings
- 2. Domestic use
- 3. PayPal costs
- 4. Bank charges

IV. OLD AND NEW BUSINESS – ACTION ITEM

V. ADJOURN THE MEETING

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair		Y / N / Abstain	
	Vice Chair		-	
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	<b>Absent</b>

Meeting Adjourned at: 7:30 Scott P 1<sup>st</sup>, Bill H 2<sup>nd</sup>.

## Meeting Minutes 05/14/2025

The board decided that we no longer want to accept PayPal payments and to remove them from the website and the invoices.

We discussed including a 3.5% credit card processing fee for all invoices. This will go into effect with the next annual billing in December 2025.

Setting up a records retention/destruction policy was discussed and will take some time to implement.

Scott P – asked how we can bring on more patrons.

Scott L – is to get a proposal for the meter pits to be installed.

Lyndon discussed the upcoming meeting with the City of Boise.

Scott L and Del gave a demonstration of the flow rates and orifices.

The meeting was adjourned at 7:20 by Scott P 1<sup>st</sup> and Bill H 2<sup>nd</sup>