



**BOISE WARM SPRINGS WATER DISTRICT**  
 2440 Old Penitentiary Road  
 Boise, Idaho 83712  
 208-342-3162

**Meeting Minutes**  
**Regular Meeting**

**Wednesday 04/16/2025**

Meeting Called to Order at: **5:30** by **Scott Peterson**

**ROLL CALL & ADOPTION OF AGENDA**

<b>Name</b>	<b>Board/Employee/Guest</b>	<b>Present</b>	<b>Absent</b>
S. Peterson	Chair	<b>X</b>	
	Vice Chairman	-	-
P. Miranda	Board Member	<b>X</b>	
S. Hatfield	Board Member	<b>X</b>	
B. Hirai	Board Member	<b>X</b>	
S. Sawyer	Board Member	<b>X</b>	
J. McCollum	Treasurer		<b>X</b>
Del Eytchison	Manager	<b>X</b>	
Scott Lewis	Assistant/Technician	<b>X</b>	
Shelley Franklin	Bookkeeper	<b>X</b>	
Lyndon Nguyen	Lawyer/Counsel		<b>X</b>
Bruce Smith	Counsel	<b>X</b>	
Ritch Noble	Guest	<b>X</b>	
Jordan Zwygart	Guest	<b>X</b>	
Denise Baird	Guest	<b>X</b>	
Carol Hoffman	Guest	<b>X</b>	

- I. **APPROVAL** of Meeting Minutes from **02/12/2025 & 03/12/2025** All in favor, none **opposed**

<b>Board Member</b>	<b>Officer Position</b>	<b>Motion</b>	<b>Vote</b>	<b>Other</b>
S. Peterson	Chair	1st	<b>Y</b> / N / Abstain	
	Vice Chair		-	
P. Miranda	Board Member		<b>Y</b> / N / Abstain	
S. Hatfield	Board Member		<b>Y</b> / N / Abstain	
B. Hirai	Board Member		<b>Y</b> / N / Abstain	
S. Sawyer	Board Member	2nd	<b>Y</b> / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	<b>Absent</b>

II. FINANCIAL REPORTS – ACTION ITEM

- a. Cash Flow Summary
- b. Balance Sheet
- c. YTD Budget Summary Sheet
- d. Previous Month’s Transactions
- e. Current Month’s Checks and Deposits

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM. All in favor, none opposed.

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1st	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member	2nd	Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	Absent

III. MANAGER’S REPORT

**Meter Readings**

IV. OLD AND NEW BUSINESS – ACTION ITEM

**Insurance Updates**

**District Policies and Procedures – add definition of Permitted Use**

V. Executive Session

**Litigation**

VI. ADJOURN THE MEETING – Meeting Adjourned at: 7:50 by Scott Peterson. All in favor, none opposed.

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1st	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member	2nd	Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	Absent

## Meeting Minutes 04/16/2025

Jordan Zwygart - discussed the audit and answered any questions the board had. Scott Peterson made the motion to approve the audit as is. Scott P 1<sup>st</sup>, Peter M 2<sup>nd</sup>. All in favor, none opposed.

Scott P – made the motion to approve check #11524, the bill pays through the bank, and automatic payments. Scott P 1<sup>st</sup>, Peter M 2<sup>nd</sup>. All in favor, none opposed.

Del E – discussed the new Badger meters.

Scott P – discussed the changes to the new insurance policy and suggested that we apply with ICRIMP to compare coverages.

Steven H – discussed the policy and procedures. All agreed that they are ok as written. Steven H 1<sup>st</sup>, Scott P 2<sup>nd</sup>. All in favor, none opposed.

Scott P – made the motion to go into executive session at 6:45 Scott P 1<sup>st</sup>, Bill Hirai 2<sup>nd</sup>. All in favor, none opposed.

**Subject: City of Boise production increase – NO ACTION WAS TAKEN**

Scott P – made the motion to come out of executive session at 7:46. Scott P 1<sup>st</sup>, Steven S 2<sup>nd</sup>. All in favor, none opposed.

Scott P – made the motion to adjourn the meeting at 7:47. Scott P 1<sup>st</sup>, Steven S 2<sup>nd</sup>. All in favor, none opposed.