



BOISE WARM SPRINGS WATER DISTRICT
 2440 Old Penitentiary Road
 Boise, Idaho 83712
 208-342-3162

Meeting Minutes

Wednesday February 12, 2025

Meeting Called to Order at: 5.30 by Scott Peterson

ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
S. Peterson	Chair	X	
	Vice Chairman		
P. Miranda	Board Member	X	
S. Hatfield	Board Member	X	
B. Hirai	Board Member	X	
S. Sawyer	Board Member	X	
J. McCollum	Treasurer	X	
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Shelley Franklin	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	X	
Bruce Smith	Counsel	X	
Ritch Noble	Guest		

I. APPROVAL OF 1/15/2025 MEETING MINUTES – All in favor- none opposed.

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1 ST	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member	2 nd	Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	

II. FINANCIAL REPORTS – **ACTION ITEM**

- a. Cash Flow Summary
- b. Balance Sheet
- c. YTD Budget Summary Sheet
- d. Previous Month's Transactions
- e. Current Month's Checks and Deposits
- f. ATM transactions (if any)
- g. Total receipts (since last month)
- h. A/R balance (as of date of meeting)

i. APPROVAL OF CURRENT CHECKS, AUTO PAYS, AND ATM CHARGES – **ACTION ITEM – All in favor – none opposed.**

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1 st	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member	2 nd	Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	

III. MANAGER'S REPORT (Del)

- a. Elections
- b. Audit

IV. OLD AND NEW BUSINESS – **ACTION ITEM**

- a. Operational Policies document.

V. ADJOURN THE MEETING – **All in favor.**

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1st	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member	2nd	Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	

Meeting Adjourned at: 7:32 By Scott Peterson 1st, S. Hatfield 2nd.

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Del –

Brought up the elections. Steven Hatfield and Steven Sawyer's terms have expired, and they will both run for reelection.

Shelley to create a list of board members and when they are up for reelection.

The audit for 2023-2024 was done on January 31st. Jordan to contact Del when he has the preliminary report and will schedule a time to meet with the board.

Scott Lewis –

The need for fittings was discussed

Keyence flow sensors

Stephen Asher has/was not annexed, Scott L has the paperwork done.

Scott P –

Metered accounts – how do we account for their usage. Month to month? = rate * 1,000 gallons.

We need a new computer for the new map program.

Adding new patrons was discussed.

Asked Shelley to contact the insurance company to schedule a meeting to discuss our coverage.

Future Growth -

We do plan on growing our system.

Discussed testing how the pumps react to different temperatures and how fast the wells recover, this will help with figuring out how many patrons we can add.

Keep wells 150' to deliver to patrons.

ICRMP – Insurance – Co-op was discussed