



BOISE WARM SPRINGS WATER DISTRICT
 2440 Old Penitentiary Road
 Boise, Idaho 83712
 208-342-3162

Meeting Minutes

Regular Meeting

Wednesday December 11, 2024

Meeting Called to Order at: **5:35 by Scott Peterson**

ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
S. Peterson	Chair	X	
	Vice Chairman		
P. Miranda	Board Member	X	
S. Hatfield	Board Member	X	
B. Hirai	Board Member	X	
S. Sawyer	Board Member	X	
J. McCollum	Treasurer	X	
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Shelley Franklin	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	X	
Bruce Smith	Counsel		X

I. APPROVAL OF 11/13/2024 MEETING MINUTES

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1 st	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member	2 nd	Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	

II.

III. FINANCIAL REPORTS – ACTION ITEM

- a. Financial Summary
- b. Cash Flow Summary
- c. Balance Sheet
- d. YTD Budget Summary Sheet
- e. Previous Month's Transactions
- f. Current Month's Checks and Deposits
- g. Credit Card Statement (**closed – balances zero**)
- h. ATM transactions (if any)
- i. Bill pay report (list all bills that need approval)

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair	1st	Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member	2nd	Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	

IV. MANAGER'S REPORT

V. OLD AND NEW BUSINESS – ACTION ITEM

VI. ADJOURN THE MEETING

Board Member	Officer Position	Motion	Vote	Other
S. Peterson	Chair		Y / N / Abstain	
	Vice Chair			
P. Miranda	Board Member		Y / N / Abstain	
S. Hatfield	Board Member		Y / N / Abstain	
B. Hirai	Board Member		Y / N / Abstain	
S. Sawyer	Board Member		Y / N / Abstain	
J. McCollum	Treasurer		Y / N / Abstain	

Meeting Adjourned at: 7:41 1st Scott Peterson, 2nd Peter Miranda

December 11, 2024
Meeting Minutes

The meeting was called to order at 5:35 by Scott Peterson.

The minutes for the meeting on 11/13/2024 were reviewed – Scott P 1st, Steve Hatfield 2nd, approved as is.

Scott Peterson made a motion to approve checks 11514–11519 Scott P 1st, Peter H 2nd, all in favor.

Scott Peterson made a motion to approve the Knife River check 11520 of \$761,098.15 pending funding Scott P 1st, Steven H 2nd, all in favor.

Scott Peterson made a motion to approve the \$512.29 of “auto pay bills” Scott P 1st, Steven S 2nd, all in favor.

Scott Peterson made a motion to ratify the \$715.79 of cc payments Scott P 1st, Steven S 2nd, all in favor.

Scott Peterson made the motion to approve \$73.00 of ATM Scott P 1st, Steven H 2nd, all in favor.

Del discussed the situation with Ag Lab and told the board we need commitment from the Lab if they are going to be on the system or permanently removed so we can add the patrons.

Del discussed the letter about the meters and the board suggested that we come up with something and that they will help word it correctly.

How many more residential patrons can we add to the system.

What is the plan for fixing lateral lines?

Scott/Del business priorities.

Steven Hatfield asked Shelley to please locate the “signed” copy of the Rules and Regulations from March 2017.