



**BOISE WARM SPRINGS WATER DISTRICT**  
 2440 Old Penitentiary Road  
 Boise, Idaho 83712  
 208-342-3162

## Meeting Minutes

### Regular Meeting

Wednesday November 13, 2024

Meeting Called to Order at: **5:58 by Scott Peterson**

### ROLL CALL & ADOPTION OF AGENDA

| Name             | Board/Employee/Guest | Present | Absent        |
|------------------|----------------------|---------|---------------|
| S. Peterson      | Chair                | X       |               |
|                  | Vice Chairman        |         |               |
| P. Miranda       | Board Member         | X       |               |
| S. Hatfield      | Board Member         | X       |               |
| B. Hirai         | Board Member         | X       |               |
| S. Sawyer        | Board Member         | X       |               |
| J. McCollum      | Treasurer            | X       |               |
|                  |                      |         |               |
| Del Eytchison    | Manager              | X       | Via the phone |
| Scott Lewis      | Assistant/Technician | X       |               |
| Shelley Franklin | Bookkeeper           | X       |               |
| Lyndon Nguyen    | Lawyer/Counsel       |         | X             |
| Bruce Smith      | Counsel              | X       |               |
| Andrew Kimmel    | Engineer             |         | X             |
| Ritch Noble      | Guest                |         |               |
| Jordan Zwygart   | Guest                |         | X             |
|                  |                      |         |               |

### I. APPROVAL OF 10/10/2024 MEETING MINUTES

| Board Member | Officer Position | Motion | Vote                   | Other |
|--------------|------------------|--------|------------------------|-------|
| S. Peterson  | Chair            | 2nd    | Y / N / Abstain        |       |
|              | Vice Chair       |        |                        |       |
| P. Miranda   | Board Member     | 1st    | Y / N / Abstain        |       |
| S. Hatfield  | Board Member     |        | Y / N / Abstain        |       |
| B. Hirai     | Board Member     |        | Y / N / Abstain        |       |
| S. Sawyer    | Board Member     |        | Y / N / Abstain        |       |
| J. McCollum  | Treasurer        |        | Y / N / <b>Abstain</b> |       |

II. FINANCIAL REPORTS – ACTION ITEM

- a. Financial Summary
- b. Cash Flow Summary
- c. Balance Sheet
- d. YTD Budget Summary Sheet
- e. Previous Month’s Transactions
- f. Current Month’s Checks and Deposits
- g. Credit Card Statement
- h. ATM transactions (if any)

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM

| Board Member | Officer Position | Motion | Vote            | Other |
|--------------|------------------|--------|-----------------|-------|
| S. Peterson  | Chair            | 1st    | Y / N / Abstain |       |
|              | Vice Chair       |        |                 |       |
| P. Miranda   | Board Member     |        | Y / N / Abstain |       |
| S. Hatfield  | Board Member     |        | Y / N / Abstain |       |
| B. Hirai     | Board Member     |        | Y / N / Abstain |       |
| S. Sawyer    | Board Member     | 2nd    | Y / N / Abstain |       |
| J. McCollum  | Treasurer        |        | Y / N / Abstain |       |

III. MANAGER’S REPORT

IV. OLD AND NEW BUSINESS – ACTION ITEM

V. ADJOURN THE MEETING

| Board Member | Officer Position | Motion | Vote            | Other |
|--------------|------------------|--------|-----------------|-------|
| S. Peterson  | Chair            |        | Y / N / Abstain |       |
|              | Vice Chair       |        |                 |       |
| P. Miranda   | Board Member     | 2nd    | Y / N / Abstain |       |
| S. Hatfield  | Board Member     | 1st    | Y / N / Abstain |       |
| B. Hirai     | Board Member     |        | Y / N / Abstain |       |
| S. Sawyer    | Board Member     |        | Y / N / Abstain |       |
| J. McCollum  | Treasurer        |        | Y / N / Abstain |       |

Meeting Adjourned at: **6:58**

## November 13, 2024, Meeting Minutes

The meeting was called to order at 5:58 by Scott Peterson.

The minutes for the meeting on 10/10/2024 were reviewed - 1<sup>st</sup> by Peter, 2<sup>nd</sup> by Scott Peterson and approved as is. (Steven S, Steven H, Bill)

Scott Peterson made a motion to approve the 12K in bills that need to be paid. 2<sup>nd</sup> by S. Sawyer. All in favor (Steven H, Bill, Peter).

Scott Peterson made a motion to ratify the decision to pay Knife River check #1513 \$486,794.25 2<sup>nd</sup> by P. Miranda. All in favor (Steven S, Steven H, Bill).

Del to go to the bank and get the ATM card. After we receive the card, Scott P will cancel both credit cards.

Atm card charges will be ratified @ the following meeting.

Meters at homes with an orifice are not currently metered billings.

Bills to be looked @ bring to the meetings (all bills to be paid).

Scott L discussed the manager's report and what to do in the future.

Scott L discussed that he moved the PRV valve (to the edge of the park) to accommodate more patrons.

We are currently running the systems with a pressure of 17lbs.

The pipe was pulled through the park in one day and the pressure tests were good.

Voted to approve 2024/2025 fiscal year budget. Scott Peterson made a motion to approve it as is and 2<sup>nd</sup> by Steven H. It was unanimously approved. (All present: Scott P, Steven H, Bill H, Steven S, Peter M).