



BOISE WARM SPRINGS WATER DISTRICT
 2440 Old Penitentiary Road
 Boise, Idaho 83712
 208-342-3162

Meeting Minutes

Annual Meeting

Wednesday, December 13, 2023

Meeting Called to Order at: 5:31pm

I. ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
P. Miranda	Chairman	X	
S. Peterson	Vice Chairman	X	
S. Hatfield	Board Member	X	
B. Hirai	Board Member	X	
Vacant	Board Member		
J. McCollum	Treasurer	@5:35pm	
Del Eytchison	Manager		X
Scott Lewis	Assistant/Technician	X	
Annicka Richardson	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	@5:45pm	
Bruce Smith	Counsel	X	
Andrew Kimmel	Engineer		X
Ritch Noble	Guest	X	

II. APPROVAL OF 11/15/2022 MEETING MINUTES

Board Member	Officer Position	Motion	Vote	Other	
P. Miranda	Chair		Y	/ N / Abstain / Absent	
S. Peterson	Vice Chair	2	Y	/ N / Abstain / Absent	
S. Hatfield		1	Y	/ N / Abstain / Absent	
B. Hirai			Y	/ N / Abstain / Absent	
Vacant			Y	/ N / Abstain / Absent	
J. McCollum	Treasurer		Y / N /	Abstain	/ Absent

III. FINANCIAL REPORTS – ACTION ITEM

- a. Financial Summary
- b. YTD Budget Summary Sheet
- c. Cash Flow Summary
- d. Previous Month’s Transactions
- e. Current Month’s Checks and Deposits
- f. Credit Card Statement

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Peterson	Vice Chair	1	Y / N / Abstain / Absent	
S. Hatfield		2	Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	
Vacant			Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	

IV. MANAGER’S REPORT

- a. Leaks
- b. Mainline Project Update

V. OLD AND NEW BUSINESS – ACTION ITEM

- a. Fixed Asset Policy

VI. ADJOURN THE MEETING

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Peterson	Vice Chair	2	Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	
Vacant			Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	

Meeting Adjourned at: 6:30 pm

NOTES:

- Meeting called to order at 5:31pm
- Amend meeting minutes from November, strike second sentence from bullet number 7. Motion to approve- S. Hatfield, 2nd S. Peterson
- Motion to approve checks 11386-11391, 11396-33401 S. Peterson, 2nd S. Hatfield
- Mainline Project is approximately 70% complete at hiatus. S Coston to Hot Springs is still left to do. Project has halted due to cold weather preventing paving and the lack of pressure to patrons at the ends of the system. Project will be resumed in spring or summer 2024. IDWR will be updated on project status.
- S. Peterson suggests to change the capital threshold from \$500 to \$5,000. He spoke with our auditor/CPA who agrees with the change. Motion to change capitalization threshold on a retroactive basis to \$5,000- S. Peterson, 2nd S. Hatfield
- Motion to Adjourn- S. Hatfield, 2nd S. Peterson- 6:30pm