



BOISE WARM SPRINGS WATER DISTRICT
 2440 Old Penitentiary Road
 Boise, Idaho 83712
 208-342-3162

Meeting Minutes

Regular Meeting

Wednesday, October 11, 2023

Meeting Called to Order at: 5:31PM

I. ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
P. Miranda	Chair	X	
S. Hatfield	Board Member	X	
J. McCollum	Treasurer		@5:35pm
S. Peterson	Board Member	X	
L. Weber	Board Member		X
B. Hirai	Board Member		X
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Annicka Richardson	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	X	
Bruce Smith	Counsel		X
Andrew Kimmel	Engineer	X	
Brad Scudder	Guest	X	
Ritch Noble	Guest	X	

II. APPROVAL OF 09/13/2022 MEETING MINUTES – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
S. Peterson		2	Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

III. **FINANCIAL REPORTS – ACTION ITEM**

- a. Financial Summary
- b. YTD Budget Summary Sheet
- c. Cash Flow Summary
- d. Previous Month’s Transactions
- e. Current Month’s Checks and Deposits
- f. Credit Card Statement

i. **APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM**

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		2	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
S. Peterson		1	Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

IV. **MANAGER’S REPORT**

- a. Ag Lab Flow Rates
- b. Delinquent Accounts
- c. Mainline Update

V. **OLD AND NEW BUSINESS – ACTION ITEM**

- a. Vice Chair Vote In
- b. New Annexations
 - i. Shawn Barnes, 1420 Warm Springs
 - ii. Kym Pratt, 1409 Warm Springs
- c. Budget 2023-2024

VI. **VICE CHAIR ELECTION VOTE – ACTION ITEM**

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair	2	Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
S. Peterson			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

VII. ADJOURN THE MEETING – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		2	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
S. Peterson		1	Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

Meeting Adjourned at: 8:20pm

NOTES:

- Mainline project is going well. Slightly behind because of paving availability. They will be paving between Elm and Walnut Friday 10/13, move traffic control on Saturday and get to work on the next section on Monday 10/16. Will ask ACHD if we can do 3 blocks this next section as one is a dead-end street. We may be able to remove the electronic reader boards.
- Meeting Minutes for September need amendment in notes as a sentence was cut off. Motion to approve -S. Hatfield, 2nd S. Peterson
- Motion to approve checks 11358-11371 & E150-151 – S. Peterson, 2nd S. Hatfield
- 6 disconnect notices were sent out Tuesday for delinquent accounts, all had liens prepared but not recorded. Down to 3 liens to record.
- Ag lab numbers are still seeming off. We are looking at getting an external flow meter to test their rates.
- Scott Peterson voted in as Vice Chairman- P. Miranda, 2nd S. Hatfield
- A few tweaks to the budget for '23-'24 and it is ready for approval.
- Motion to adjourn- S. Peterson, 2nd S. Hatfield