



BOISE WARM SPRINGS WATER DISTRICT
 2440 Old Penitentiary Road
 Boise, Idaho 83712
 208-342-3162

Meeting Minutes

Annual Meeting

Wednesday, March 15, 2023

Meeting Called to Order at: 5:32PM

I. ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
P. Miranda	Chair	X	
S. Hatfield	Board Member		X
J. McCollum	Treasurer	X	
M. Aucutt	Board Member		X
L. Weber	Board Member	X	
B. Hirai	Board Member	X	
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Annicka Richardson	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	X	
Bruce Smith	Advisor/Consultant	X	
Ritch Noble	Guest	X	
Andrew Kimmel	Guest/Engineer	X	
Cam Johnson	Guest	X	

II. APPROVAL OF 2/15/2023 MEETING MINUTES

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield			Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
M. Aucutt			Y / N / Abstain / Absent	
L. Weber		1	Y / N / Abstain / Absent	
B. Hirai		2	Y / N / Abstain / Absent	

III. FINANCIAL REPORTS – ACTION ITEM

- a. Financial Summary
- b. Year-to-Date Actual vs. Budget
- c. Cash Flow Summary
- d. Previous Month Transactions
- e. Current Month Checks and Deposits

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield			Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
M. Aucutt			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

IV. MANAGER’S REPORT

- a. Leaks
- b. BWSWD Audit Checklist
- c. East and West pump safe pressure transmitters
- d. March 16, 2023, Pre-Bid Tour
- e. March 29, 2023, Bid Opening

V. OLD AND NEW BUSINESS – ACTION ITEM

- a. Mainline Project Updates
- b. Election Updates
- c. Annual Audit Coming Up

VI. ADJOURN THE MEETING

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield			Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
M. Aucutt			Y / N / Abstain / Absent	
L. Weber		1	Y / N / Abstain / Absent	
B. Hirai		2	Y / N / Abstain / Absent	

Meeting Adjourned at: 7:27pm

NOTES:

- Approval of meeting minutes- Motion L. Weber, 2nd B. Hirai
- Approval of checks #11267-11277 and E130-E131 for \$12,453.82- L. Weber, 2nd B. Hirai
- Small leak on Jantoni, cannot fix it until the water company is finished with their project.
- Del, Scott and Annicka will be doing an audit on the patron’s systems to better understand what each person is using. Will be sending out online survey and doing in-person inspections
- We are replacing the pressure sensor on the pumps to allow for recording negative pressures which happen when the pumps shut down. Should help to prevent issues with startup.

- Pre-bid tour Thursday March 16th. 5 contractors have specs, 3 have RSVP'ed for 16th. March 29th we will open all the bids we received. Andrew will vet contractors and make sure we know the best ones. We will choose after that.
- Scott Peterson has put his name forward to run for the Board. He has offered to pull out of the election to allow Mary K to win if she wants him to.
- Annual audit of bookkeeping records is scheduled for March 21st.
- Cam Johnson wants to add geothermal and came to the meeting to ask for an update on service. We will likely be adding more patrons after the mainline project.
- Meeting adjourned at 7:27pm- L. Weber, 2nd B. Hirai