



**BOISE WARM SPRINGS WATER DISTRICT**  
 2440 Old Penitentiary Road  
 Boise, Idaho 83712  
 208-342-3162

## Meeting Minutes

Regular Meeting

Wednesday, August 16, 2023

Meeting Called to Order at: 5:32pm

### I. ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
P. Miranda	Chair	X	
S. Hatfield	Board Member	X	
J. McCollum	Treasurer	X	
S. Peterson	Board Member	X	
L. Weber	Board Member	X	
B. Hirai	Board Member	X	
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Annicka Richardson	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel		X
Bruce Smith	Counsel		X
Teri Clines	Guest	X	
Andrew Kimmel	Engineer	X	

### II. APPROVAL OF 7/12/2023 MEETING MINUTES

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / <span style="background-color: #90EE90;">Abstain</span> / Absent	
S. Peterson		2	Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

III. FINANCIAL REPORTS – ACTION ITEM

- a. Financial Summary
- b. YTD Budget Summary Sheet
- c. Cash Flow Summary
- d. Previous Month’s Transactions
- e. Current Month’s Checks and Deposits
- f. Credit Card Statement

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
S. Peterson			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai		2	Y / N / Abstain / Absent	

IV. MANAGER’S REPORT

- a. Leaks
- b. Pump Shut-Off
- c. Traffic Control

V. OLD AND NEW BUSINESS – ACTION ITEM

- a. Two Meetings a Month
- b. Update on Mainline Project
- c. Letter to Patrons on Meters and Violations

VI. ADJOURN THE MEETING

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield			Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
S. Peterson			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai			Y / N / Abstain / Absent	

Meeting Adjourned at: 6:58pm

## **NOTES:**

- Meeting called to order at 5:32pm
- Motion to approve meeting minutes for July 12, 2023- S. Hatfield, 2<sup>nd</sup> S. Peterson
- Motion to approve checks 11331-11342 & E143-E146- S. Hatfield, 2<sup>nd</sup> B. Hirai
- Construction has started on Mainline Project as of August 14<sup>th</sup>. Contractor is adding 3-4 additional valves on their expense. Will be placing them in manhole-type holes to allow access and will be buried in gravel instead of soil. The extra valves will help to more closely isolate any issues if repairs are needed. -- Road closures are causing people to act out. Signs are being moved and stolen. ACHD asked for some new signage that is costly, but Knife River negotiated a smaller cost with Specialty Traffic Control, our sign manufacturer. – Gas line was mis-marked. Knife River will adjust to manage.
- Pumps will get shut down when there is work on the system for the safety of the crew. We will do our best to keep shut-offs to a minimum amount of time.
- Motion to adjourn- S. Peterson, 2<sup>nd</sup> S. Hatfield @ 6:58pm