



**BOISE WARM SPRINGS WATER DISTRICT**  
 2440 Old Penitentiary Road  
 Boise, Idaho 83712  
 208-342-3162

**Meeting Minutes**

Regular Meeting

Wednesday, April 12, 2023

Meeting Called to Order at: 5:33pm

I. ROLL CALL & ADOPTION OF AGENDA

Name	Board/Employee/Guest	Present	Absent
P. Miranda	Chair	X	
S. Hatfield	Board Member	X	
J. McCollum	Treasurer	X	
M. Aucutt	Board Member		X
L. Weber	Board Member		X
B. Hirai	Board Member	X	
Del Eytchison	Manager	X	
Scott Lewis	Assistant/Technician	X	
Annicka Richardson	Bookkeeper	X	
Lyndon Nguyen	Lawyer/Counsel	X	
Bruce Smith	Counsel		X
Tim Shaub	Guest	X	
Cam Johnson	Guest	X	
Ritch Noble	Guest	X	
Andrew Kimmel	Engineer/Guest	X	

II. APPROVAL OF 3/15/2022 MEETING MINUTES

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		2	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / <b>Abstain</b> / Absent	
M. Aucutt			Y / N / Abstain / <b>Absent</b>	
L. Weber			Y / N / Abstain / <b>Absent</b>	
B. Hirai		1	Y / N / Abstain / Absent	

III. FINANCIAL REPORTS – ACTION ITEM

- a. Financial Summary
- b. Previous Month's Transactions
- c. Current Month's Checks and Deposits
- d. Budget Summary Sheet
- e. Credit Card Statement

i. APPROVAL OF CURRENT MONTHS CHECKS – ACTION ITEM

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
M. Aucutt			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai		2	Y / N / Abstain / Absent	

IV. MANAGER'S REPORT

- a. Leaks
- b. FY 2021-2022 Audit
- c. Domestic Committee
- d. Pool V Meters

V. OLD AND NEW BUSINESS – ACTION ITEM

- a. Vice Chair for Board
- b. Mainline Project Bids
  - i. Discuss Notice of Award to Knife River
- c. Tours in March

VI. NOTICE OF AWARD TO KNIFE RIVER FOR MAINLINE PROJECT

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
M. Aucutt			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai		2	Y / N / Abstain / Absent	

VII. ADJOURN THE MEETING

Board Member	Officer Position	Motion	Vote	Other
P. Miranda	Chair		Y / N / Abstain / Absent	
S. Hatfield		1	Y / N / Abstain / Absent	
J. McCollum	Treasurer		Y / N / Abstain / Absent	
M. Aucutt			Y / N / Abstain / Absent	
L. Weber			Y / N / Abstain / Absent	
B. Hirai		2	Y / N / Abstain / Absent	

Meeting Adjourned at: 7:23pm

## **NOTES:**

- Meeting called to order at 5:33pm
- Approval of meeting minutes from March 15, 2023- Motion B. Hirai, 2<sup>nd</sup> S. Hatfield
- Approval of checks #11278-11291 & E132-134 – Motion S. Hatfield, 2<sup>nd</sup> B. Hirai
- 2 leaks on Jantoni Dr and Warms Springs/Walnut, both fixed by U-Save
- Audit for FY 2021-22 went well. One account off by \$3, but found and fixed the issue easily
- Domestic committee is starting to see what needs to be done. They are understanding what goes on in the pumphouse to figure out billing
- Del looked up all the pools on the system and figured out what it could potentially cost to heat a pool year-round. If pools are going through the orifice we should not be losing as much water as we are. Del would like to put meters on at least some of the patrons with pools. Andrew has figured out how to put meters on those addresses along Warm Springs while replacing the mainline.
- Knife River was the low bid for the Mainline Project. They are very excited to get the job and were aggressive with their bid. Knife River is capable of completing the project by the end of the year. Notice of Award signed and returned to Andrew for further processing and returning to the contractor.
  - Motion- S. Hatfield, 2<sup>nd</sup> B.Hirai
- 2 tours in March; Riverside School 5<sup>th</sup> grade and Global Ties Idaho with a group from Croatia.
- Motion to adjourn- S. Hatfield, 2<sup>nd</sup> B. Hirai